

SIMPLIFIED FOOD STAMP PROGRAM UNPAID WORK EXPERIENCE (WEX) AND UNPAID COMMUNITY SERVICE HOURS WORKSHEET

NOTE: Complete Lines 4-8 to determine maximum hours of unpaid WEX and/or unpaid community service for individuals who have not reached the 18- or 24-month time limit. Complete Lines 1 - 10 to determine required hours of unpaid community service for individuals who have reached the 18- or 24-month time limit and are not participating in sufficient hours of unsubsidized employment, grant-based OJT community service, and/or U.S. Department of Labor (DOL) Welfare-to-Work Grant paid community service or paid WEX, to meet their work requirement.

PARTICIPANT'S NAME		GRANT/CALCULATION MONTH (MONTH PRIOR TO THE ACTIVITY PARTICIPATION MONTH)	
		ACTIVITY PARTICIPATION MONTH	
		CASE NO.	
1. Total Hours of Participation Required Per Week. (32/35 Hours)			
2. Estimated Number of Unsubsidized Employment, Grant-Based OJT Community Service, and/or DOL Welfare-to-Work Grant Paid Community Service or Paid WEX Hours Per Week Expected in the Activity Participation Month.			
3. Unmet Hours of Participation Per Week for the Activity Participation Month. (Subtract line 2 from line 1) If line 3 is zero, no unpaid community service is required. STOP HERE. If line 3 is greater than zero, unpaid community service is required. Proceed to line 4.		=	
4. Actual Cash Grant Authorized for the Grant/Calculation Month, Including Underpayments and Supplemental Payments On or Before the 10th of the Month. (After Penalties and Overpayments. Do Not Include Any Amount Used to Subsidize Grant-Based OJT Community Service.)		\$	
5. Actual Food Stamp Allotment Authorized for the Grant/Calculation Month, Including Underissuances Paid On or Before the 10th of the Month. (After Overissuance Adjustments.) To determine prorated amount for mixed food stamp households , use this formula: $\frac{\text{Total Household FS Allotment (\$)}}{\text{\# of FS Recipients in Household ()}} = \frac{(\text{FS Amount/ Person})}{(\text{\# of CalWORKs Recipients})} \times$		+ \$	
6. Total Benefits Paid for the Grant/Calculation Month. (Total of line 4 and line 5)		= \$	
7. Monthly Minimum Wage Calculation Amount for the Grant/Calculation Month. (Divide line 6 by the appropriate minimum wage) $\frac{\$ (line 6)}{(Minimum Wage)}$		=	
8. Maximum Average Unpaid WEX/Community Service Hours (Pre-Time Limit) or Average Weekly Minimum Wage Calculation Amount (Post-Time Limit) for the Grant/Calculation Month. (Divide line 7 by 4.33) (Round Down) $\frac{(line 7)}{4.33}$		=	
9. Average Unpaid Community Service Hours to be Assigned Per Week for the Activity Participation Month. (Enter lesser of line 3 or line 8. If line 3 is less than line 8, STOP HERE. If line 8 is less than line 3, proceed to line 10.)			
10. Additional Hours in Other Activities to Meet Work Participation Requirement for the Activity Participation Month. (Subtract line 8 from line 3)			
COMPLETED BY	AGENCY	DISTRICT NUMBER (IF APPLICABLE)	DATE